



## Artwork Submission Guide Lines:

The staff of the Henning Cultural Center and Brimstone Museum would like to thank you for your interest in submitting artwork to one of our exhibits. The best way to begin the process of having your work selected for an exhibit is to email images of your work to [trahan@brimstonemuseum.org](mailto:trahan@brimstonemuseum.org), along with description, size, medium, price, and the exhibit you are attempting to enter.

The Brimstone Museum Complex is a family friendly facility, and as a result, we must ask that artists use common sense when choosing subject matter. Our facility hosts field trips, children's art programs, and similar events, so we regularly have visitors from every age group. As a result, we do not feature nude art, sexually suggestive art, offensive political or religious images or messages, or images that depict extreme violence. If you are unsure if your art will meet our criteria, please make a note of it in your submission request so that our staff can make an assessment.

We place a lot of value in artistic vision, and have a lot of respect for artists tackling difficult subject matter, but we have a responsibility to meet the expectations of our community.

### **Once artists have been notified that artwork is selected for the show, please note the following:**

1. Wall art must be prepared for gallery display.
  - a. Small and mid-sized pieces (up to 16x20) should be in a frame, and should be wired on the back. (No sawtooth hangers or "standard" picture hanger kits will be accepted.)
  - b. Large pieces (over 16 x 20) should be mounted on rigid material or framed. Large framed pieces need to be wired on the back. Anything not framed should be double checked by the Director, to make sure it works with our hanging system.
  - c. Digital media should be printed on at least photo-quality paper (matte or glossy) and should be framed, unless other arrangements with the Director have been made.
  - d. Quilts should have a rod pocket large enough to allow a 1" diameter rod.
  - e. Works on canvas should be framed or gallery wrapped, and must be wired on the back.
  - f. All wall art should have a label on the back with the name of the piece, the artist's name, and the price. Standard address-sized labels are acceptable / preferred.
2. Physical art / Sculptures:
  - a. Sculptures should be free-standing and able to support their own weight.
  - b. Sculptures cannot be fastened to the floor or wall in any way.
  - c. All physical art should have a label on the piece with the artist's name, the name of the sculpture, and the price.

**Each piece of artwork should be labeled on the back with the following information: Name, Artist, Medium, and Price. A separate inventory sheet may be required, depending on how much art is being delivered.**

Artists are responsible for transport of the artwork to and from the exhibit space. Failure to deliver artwork on time without communicating with a member of our staff may result in disqualification from the show. Delivery deadlines vary from exhibit to exhibit, so please contact a staff member for more details. Feel free to reach out at any time. The museum is open Mon-Fri 10-noon, 1-5 p.m. and Saturdays 10-2.

#### -CONTACT INFO:

Brimstone Museum Complex-(337) 527-0357, extension 1  
Thom Trahan- [Trahan@brimstonemuseum.org](mailto:Trahan@brimstonemuseum.org)  
Kat Godsey – [godsey@brimstonemuseum.org](mailto:godsey@brimstonemuseum.org)